

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING AGENDA
TUESDAY, JUNE 21, 2022
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.**

PRESS NOTIFIED

6/17/2022 BY EMAIL

TIME ALLOTTED

A G E N D A

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| 5:30 P.M.- 5:31 P.M. | 1. Call to Order - Roll Call. |
| 5:31 P.M.- 5:32 P.M. | 2. Opening Prayer & Pledge of Allegiance. |
| 5:32 P.M.- 5:35 P.M. | 3. Approval of Minutes - Regular Meeting Thursday, May 19, 2022. |
| 5:35 P.M.- 5:45 P.M. | 4. Discuss and/or Distribute the Following: <ul style="list-style-type: none">(a) Budget Summary for Eleven (11) Months Ending May 2022.(b) Listing of Utility Breakdown as it Relates to Electricity, Water, & Natural Gas.(c) Listing of Tenant Lease Billings for 2022.<ul style="list-style-type: none">➤ Update on Chart Energy & Chemicals, Inc. Entering into a Lease Agreement with the POI.➤ Update on Exploraciones Y Perforadora Central regarding Lease Termination at the Port of Iberia (Lot 10 – 11.376 acres).(d) Listing of Boat Stall Tenant Lease Billings for 2022.(e) Approve Payment of Bills & Checks Issued During Interim Period. |
| 5:45 P.M.-6:00P.M. | 5. Discuss Policies and Procedures Committee Recommendations & Findings from Thursday, June 9, 2022 Committee Meeting. <ul style="list-style-type: none">(a) Discuss/Review Port of Iberia District Policies & Procedures as it Relates to Section 2.05 in the Personnel Policies and Rules for the Port of Iberia District Board of Commissioners and Port Staff Office.(b) Discuss/Approve Revised Language Section 2.05. Health, Accident, and Dental Insurance Prepared by the Port Attorney. |
| 6:00 P.M.- 6:10 P.M. | 6. Discuss Finance Committee Recommendations & Findings from Thursday, June 9, 2022 Committee Meeting. <ul style="list-style-type: none">(a) Discuss and Consider FY 2022 – 2023 Budget.(b) Discuss and Consider FY 2021 – 2022 Audit Engagement. |

6:10 P.M.- 6:25 P.M.

7. Report from Mr. Gerald Gesser, Gesser Group, APC on:
 - (a) Proposed Facility Inspection
 - {1} Update on Gesser Group's Facility Inspection Contract.
 - (b) Port of Iberia Small Repairs Projects:
 - {1} Status Report on Wood Walk Ways & Rails at the Former All Points Facility (Between Buildings "B" – 1 ½ Story Wooden Office Bldg. and "C" – Warehouse Building).
 - (a) Discuss/Consider Tilden A. Bonin Contractor, Inc. Invoice No. 2022-150-001.
 - {2} Status Report on POI Administrative Office Generator.
 - (a) Update on Cummins Sales and Service Software Upgrade.
 - {3} Status Report on the Camera Installation on David Berard Road.
 - (a) Discuss/Consider Royal Security Solutions, Inc. Invoice No. 20210193.
 - {4} Status Report on the West Yard Ground Water Pump Station.
 - {5} Status Report on the Broken Piling in Boat Slip No. 12.
 - {6} Status Report on Sheriff's Office Building 17-A End of Lease.
 - {7} Discuss/Consider Gesser Group's Inv #23-POI-SRP.
 - (c) Hurricane Laura & Delta Storm Damages
 - {1} Status Report on Hurricanes Laura & Delta FEMA Applications.
 - Update on Approval for State Applicant Liaison (SAL) Reimbursement into Advance Mode for Payments.
 - (d) Special Projects:
 - {1} Status Report on POI Maintenance Equipment Storage Building.
 - {2} Status Report on the Rehabilitation of Buildings "C", "D", "E" & "F" at the POI West Yard.
 - {3} Status Report on Document Scanning Services:
 - (a) Discuss/Consider Gesser Group APC Invoice No. 03-POI-SP-DSS.

- (e) Seadrill:
 - {1} Discuss/Consider Amendment to the Seadrill America, Inc. Lease Agreement Regarding Invoices Paid by the POI to be Reimbursed by Seadrill for Maintenance Repair Cost.
 - (a) Status Report on Seadrill's PM (Preventative Maintenance) Proposals.
 - {2} Status Report on Seadrill Building "17-B" Repairs to 1200 Rafter Flange Structural Steel Supports.
 - {3} Status Report on Seadrill's HVLS Fans (Maintenance Issues).
 - (a) Discuss/Consider Vector Sales Inc. Invoice No. 15118 (Quote No. M22-0336) for Emergency Repairs.
 - (b) Discuss/Consider Vector Sales Inc. Invoice No. 15117. (to be Reimbursed by Seadrill)
 - {4} Status Report on Roll-Up Doors.
 - {5} Status Report on Electronic Gate Openers.
 - (a) Discuss/Consider Garden City Construction Invoice No. 7224. (to be reimbursed by Seadrill)

6:25 P.M.- 6:35 P.M.

- 8. Louisiana Port Construction & Development Priority Program SPN H.011928 "East & West Yard" Expansion & Site Improvements Project:
 - (a) Report from Mr. Oneil Malbrough of GIS Engineering on:
 - {1} Port Priority & Capital Outlay Spreadsheets.
 - (b) Report from Mr. Austin Hebert of GIS Engineering on:
 - {1} **Building A Update** – POI West Yard SPN H.011928(322e) (Phase IIe of SPN H.011928).
 - (a) Clear Lien Certificate.
 - (b) Discuss/Adopt Final Acceptance Resolution.
 - {2} **Building B** – POI West Yard SPN H.011928(325i) **Additional Repairs** (Phase Vi of SPN H.011928).
 - (a) Discuss/Adopt Resolution to Award.
 - (b) Discuss/Adopt Resolution Certifying Compliance with Public Bid Law.
 - {3} **Building C and D Security Fencing** – POI West Yard SPN H.011928(330) (Phase X of SPN H.011928).

(a) Update on Status of Project.

{4} Discuss/Consider GIS Engineering, LLC May Inv. No. 70008645 for POI West Yard Expansion.

6:35 P.M.- 6:55 P.M.

9. Report from Mr. Oneil Malbrough of GIS Engineering, LLC on:
- (a) Port Millennium Expansion Phase III Project – Site Excavations & Dredging.
 - {1} Update on the Status of the Port Millennium Expansion Phase III Project.

 - (b) Port Millennium Expansion Phase II Property Site SPN H.011756 Tract's "O" and "P" Site Improvements.
 - {1} Update on Status of Tract's "O" and "P" Site Improvements.

 - {2} Discuss/Consider Contractor's Application for Payment #5 (Rigid Constructors, LLC).

 - {3} Discuss/Consider GIS Engineering, LLC May Inv. No. 70008539 Tracts "O" & "P" Site Improvements.

 - (c) AGMAC Project General Engineering and Consulting Services:
 - {1} Update on Status of AGMAC Project.

 - {2} Discuss/Consider GIS Engineering, LLC May Inv. No. 70008538.

 - (d) AGMAC Phase I Dredging Project – Commercial Canal
 - {1} Project Update.

 - {2} AGMAC Dredging Project – Pipeline Coordination.
 - ❖ **Energy Transfer**
 - (a) Update on Pipeline Matting.

 - {3} Update on Quotes Received for Navigation Aides in Commercial Canal.

 - {4} Discuss/Consider Contractor's Application for Payment #6 (Magnolia Dredge & Dock, LLC).

 - {5} Discuss/Consider GIS Engineering, LLC May Inv. No. 70008648 (AGMAC Phase I Channel Dredging Project - Commercial Canal).

 - (e) AGMAC Phase 2 Dredging Project – Freshwater Bayou
 - {1} Project Update.

 - {2} Discuss/Consider GIS Engineering, LLC May Inv. No.

70008649 (AGMAC Phase 2 Channel Dredging Project
Freshwater Bayou).

- 6:55 P.M.- 7:10 P.M. 10. Report from Port Attorney – Donelson T. Caffery, III
- (a) Port Attorney Report.
 - (b) Update on Legal Action taken on Crosby Construction Services, Regarding the Default of its Lease Agreement for Tract “H” (15.14 acres) Located on the POI Millennium Expansion Phase I Property Site.
 - (c) Discuss/Approve Donelson T. Caffery III, APLC Invoice Relative to the AGMAC Project.
- 7:10 P.M.- 7:25 P.M. 11. Report from Executive Director on:
- (a) Update on Amendment No. 2 to the Logan Industries International Corporation Lease Agreement Regarding Tracts “K”, “K-1”, and Tract “L” Located on the POI Millennium Expansion Phase II Property Site.
 - (b) Rigid Constructors, LLC., Amendment Number 1 Relative to Lease Agreement for Tract “J” (13.534 acres) – (former Diversified Materials Yard) Located on the POI Millennium Expansion Phase I Property Site.
 - {1} Update on Progress Regarding Diversified Materials Clean-up/Clearing of Property Site.
 - (c) Update on Bids received for a Commercial-Grade Tractor/Mower to be Used for Maintenance Around the Port of Iberia.
 - {1} Discuss/Consider the Cancellation of Bids for a Commercial-Grade Tractor/Mower.
 - {2} Discuss/Approve the Purchase of a Tractor with Front End Loader from Sunshine Quality Solutions on State Contract.
 - {3} Discuss/Approve the Purchase of a Bushhog from Kenjabruch on State Contract.
 - (d) Discuss/Consider Gonsoulin Farms Invoice dated May 2, 2022 for the Spraying of 103 Acres at the Port of Iberia.
 - (e) Discuss/Consider Railside Invoice Number 3208 for Promotional Items from AGMAC Ceremony.
 - (f) Executive Director’s Monthly Report.
 - (g) Announcements.
*** Ethics Training due by June 30, 2022.
- 7:25 P.M. 12. Adjournment.